



ToR Midterm Evaluation

Vocational Training and Skills Development (VTSD)

Nine refugee camps in Mae Hong Son, Tak, Ratchaburi and Kanchanaburi provinces, Thailand

1. Background

Over the past few decades, more than 200,000 Myanmar nationals sought refuge in Thailand, escaping conflict in Southeast Myanmar. They received protection and assistance in nine temporary shelters on the Thai Myanmar border since the 1980s. Recent years saw Myanmar transitioning towards democratic governance, stimulating economic growth in some areas and allowing for limited voluntary refugee returns. However, the February 2021 coup in Myanmar triggered violence and unrest, impacting conditions for safe returns and raising concerns about peace efforts in the region. The coup, combined with the effects of COVID-19, severely affected the livelihoods and well-being of Myanmar refugees, especially due to prolonged camp closures and restricted cross-border activities.

In order to enhance self-reliance and resilience of the refugees based in the 9 camps along the Thai Myanmar border, Acted and Thailand are implementing the Vocational Training and Skills Development (VTSD) funded by the EU. Efforts have been made to increase the employment opportunities through skilling of individuals in response to the labour market. However, it is noted that the employment opportunities within the camp is limited thus requires innovation beyond the training provided. Training courses were tailored to respond to interests of the camp residents with financial support set aside to enable them to generate income and enhance their resilience. The progress made and the impact of the project will be monitored and measured to report on in year three.

The project contributes to SDG 1 and target 1.4 by providing vulnerable men and women an opportunity to access economic resources through the provision of grants as well as SDG 4 and target 4.3 ensuring equal access to technical vocational education and target 4.4 sustainably increasing the number of youth and adults having relevant skills including technical and vocational skills for employment, decent jobs and entrepreneurship. SDG 8 and Target 8.6 promoting youth employment, education and training

2. Objectives of the mid-term evaluation

Acted Thailand is inviting applications from qualified evaluation consultants to conduct an independent assessment of the VTSD project. The mid-term evaluation will cover the period 1 January 2023 to the June 2024 and will follow the OECD evaluation criteria of effectiveness, relevance and appropriateness, efficiency, impact and sustainability. The overall objective of the midterm evaluation is to assess project performance towards achieving the specific objectives and goals as set out in the EU project log frame.

3. Evaluation Methodology

The evaluator(s) is expected to employ a mixed methods methodology, combining qualitative and quantitative data collection designed to capture information relating to the project's design, management and performance in order to address the evaluation questions. Multiple data sources should be utilised to promote analysis at different levels and of varying perspectives in order to triangulate results, offset biases and draw overall conclusions and recommendations.

The evaluation must focus on the below key criteria and related questions:

- **Effectiveness:** the extent to which the project has achieved its objectives. In particular, this will encompass an assessment of the overall progress of project activities towards the specific objectives and goal.
- **Relevance and appropriateness:** the extent to which the intervention conforms to the needs and opportunities of the target groups. This includes a review of the project design in order to assess if the intervention logic is appropriate and if the logframe indicators are adequate (to ascertain if they are SMART).
- **Efficiency:** the extent to which the costs of the project can be justified by its results, taking alternatives into account. This includes an evaluation of the progress of project activities in terms of delivery of project inputs and outputs and whether there are identifiable opportunities to achieve higher quality with the available resources. Furthermore, any adjustment required in the project design to increase its scope and impact should be identified and recommended.
- **Impact:** the effects of the intervention, positive and negative, intended and unintended.
- **Sustainability:** the continuation or longevity of benefits of the intervention.

4. Timing and Deliverables

The mid-term evaluation process is projected to take approximately 3 weeks between late November and early December 2024:

Total Working Days expected are **15** working days.

1. 4 working days for preparation
2. 2 working days for field work in 1 Acted Supported Camps & Acted Staff
3. 4 working days for field in 2 ADRA Supported Camps & ADRA Staff
4. 5 working days for producing Project Evaluation Report & Presentation

The contract is expected to be agreed by the end of November 2024. The final report is expected to be submitted to Acted Thailand by the end of December 2024. The timeline can be negotiated.

The consultant(s) is expected to deliver three key written outputs as agreed deliverables:

1. Inception Report produced within two weeks of contract being signed detailing the intended methodologies to be used and an activity work plan for the full 15 working days

2. Project Evaluation Report & Presentation of key findings to include executive summary, table of contents, project background, objectives of the evaluation and methodologies used, detailed findings, concrete and clear recommendations to inform the final stage of program implementation and Annexes.

The draft Project Evaluation Report should be submitted in soft copy to Acted Thailand Country Director within two weeks of completing fieldwork. The consultant will submit the final report two weeks after receiving consolidated comments from Acted & ADRA Thailand.

Consultant Profile

Specific skills and experience sought:

- Significant demonstrable experience in monitoring and evaluation of humanitarian projects, including field-based data collection, analysis and reporting.



- Relevant academic qualifications and training in related fields.
- Knowledge and experience of using participatory methodologies in monitoring and evaluation.
- Knowledge and understanding of education management systems.
- Excellent facilitation and report writing skills.
- Understanding of donor requirements and policies.
- Ability to manage the available time and resources and to work to tight deadlines.
- Fluency in English essential and proficiency in relevant local languages preferred.
- Familiarity with the Thailand-Myanmar border context

Application Process

Interested applicants should submit the following written documentation:

- Cover letter (maximum 1 page) demonstrating how the consultant(s) meets all the required skills and experience for the project as outlined and a brief summary of the methodological approach to be utilized to conduct the evaluation.
- CV
- At least one recent report relating to comparable NGO evaluation projects as written samples
- A detailed technical proposal (maximum 3 pages) for conducting the evaluation with reference to this TOR, including:
- Intended methodological approach, including data collection and analysis processes and tools to be applied
- Detailed activity work plan and budget, including itemized costs and daily rates with a focus on Value for Money (Acted is roughly valuing **1 working day rate** of around **9,000 Thai Bath**)

The deadline for applications is **Monday 18th November 2024**.

Applications should be submitted via email to thailand@acted.org

The submitted application must include all the documentation specified above.